

APPENDIX A – WORK PROGRAMME AND ACTION TRACKER 2025/26

PROGRAMME FOR CABINET PANEL ON THE ENVIRONMENT MEETINGS 2025-26

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| Meeting 1. 17th September 2025 | Letchworth Heritage Foundation's Design Principles and sustainability |
| Meeting 2. 14th January 2026 | TBC |
| Meeting 3. 21st February 2026 | TBC |
| Meeting 4. 1st April 2026 | TBC |

CABINET PANEL ON THE ENVIRONMENT – ACTION TRACKER

| Action Number | Action | Objective | Team/Individual Responsible | Timeframe | Measurable | Status |
|---------------|--|--|-------------------------------|--|--|---|
| 1 | Contact iChoosr to query inverter type and use of stored power during a power cut. | To resolve a query around inability to use stored power from system during a power outage. | Policy & Strategy Team Leader | To be completed by 22 nd January 2025 | Response from iChoosr | Complete (see Information Note for 22/01/25 meeting for response. Webpage also updated with info). |
| 2 | Review the asks of Decarbonise Letchworth regarding retrofitting and Supplementary Planning Guidance; ascertain whether NHC can help progress action; ascertain NHC plans for SPDs and design guidance and communicate these to the group. | To help Decarbonise Letchworth progress retrofit in Letchworth Garden City. | Policy & Strategy Team Leader | To be completed by 1 st May 2025. | Communication to Decarbonise Letchworth. | Ongoing – Letchworth Heritage Foundation invited to the Environment Panel and Letchworth Forum meetings to present on this. |
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